

Sequim Picklers
PO Box 3441
Sequim, WA 98382
Board of Directors Meeting
September 30, 2018
The Lodge
660 Evergreen Way, Sequim

- 1. The President** called the meeting to order at 2:30 PM. Board members present were Arvo Johnson, President; Debbie Madden, Vice President; Pam Woodruff, Secretary; Roger Mull, Treasurer; Christy Marazon, Director of Court Operations; Cathy Hathaway, Director of Communications; Warren Mecca, Membership Chair. Club Members present included: Mike Cooper, Mary Helen Benapfil, Denise Cordero and Sharman Owings.
- 2. Quorum:** The Secretary determined a quorum was present.
- 3. Secretary's Report:** The Secretary moved to approve the minutes of the August 30 2018 meeting. Seconded by the Vice President. The motion was unanimously approved.
- 4. Pre-submitted reports:** There were no pre-submitted reports. The President reported that we are waiting on paint for the shed. There was some discussion on raising the shed to protect the concrete.
- 5. Visitor Policy:** The Director of Communications moved to accept the report on visitor policy. Seconded by the Vice President. It was reported that there is no consistency on visitor fees among the other clubs surveyed. Following extensive discussion, particularly on sponsored visitors, the motion was withdrawn for further consideration by the Fee Policy Committee. The Fee Policy Committee was also asked to consider a family payment option.
- 6. Bronze membership:** The Director of Communications moved to accept the report on a payment plan for Bronze members. Seconded by the Vice President. The payments will be tracked by the Treasurer. If a basic member converts to bronze and has paid the \$50 annual payment for that year, the \$50 will be subtracted from the initial payment amount. It was agreed that the phrase "If a member on the payment plan defaults on their monthly payments beyond 60 days" should be changed to "If a member on the payment plan defaults on their monthly payments beyond 30 days". The policy will be re-evaluated in 3 - 6 months. The motion was unanimously approved.
- 7. Basic membership:** It was agreed that there should be no change in the Basic membership category. The Vice President will review the scope of the Scholarship Committee. Appreciation was expressed for the work of the Fee Policy Committee.
- 8. Process for expenditures and reimbursements:** It was agreed that there was no need for any change from the thorough and clear policy written up by the previous Treasurer. The board was encouraged to read the Financial Procedure and Policy document before the next meeting.
- 9. Newsletter report of financial details:** There have been one or two complaints of the format in the last newsletter. It was agreed that it would be discussed at the upcoming Members' Forum. The Director of Communications pointed out that there was usually no financial information in other clubs' newsletters. The Vice President considered that members need to know that the club's finances are stable and well managed. It was stated that the club's bank balance should not be reported via email where it can become public knowledge.
- 10. Sequim Picklers Banner:** The Membership Chair requested that a committee be formed to research a banner for the courts and to show at public gatherings. The committee will liaise with the

Amenities Committee.

11. **Strategic Plan:** The Vice President directed attention to the strategic plan and requested that all Board members review the plan and prioritize the focus of the club over the next two years and consider the club's cash flow. The board will vote on the focus areas for the next two years and assign a board member to create a detailed plan for each one.
12. **Financials:** The Treasurer reported that the club currently has around \$40,000 in the bank. \$10,000 to \$20,000 of this will be used to purchase a one year CD.
13. **Member comments:**
 - a. **Mike Cooper** brought along samples for bench and table material.
 - b. **Mary Helen Benapfil** requested the current account balance. She pointed out that there would not necessarily be a slow down in member fee income as had been suggested earlier. She requested that information on becoming a member be put in the box at the Carrie Blake courts.
 - c. **Denise Cordero** stated that the financial details should not be on the website as there would be too much public exposure. Instead the financial details should be on the club's Google Drive.
 - d. **Sharman Owings** stated that a rubberized mat, with holes, was available for placing between the shed and the concrete.
 - e. **Warren Mecca** queried the status of the emergency exit. The city have been made aware that it should be kept unlocked. The website should be changed to remove the statement that the exit is usually blocked.
14. **Next meeting:** The next meeting will be during November.
15. **Adjournment:** The President moved to adjourn the meeting. Seconded by the Vice President. The motion was unanimously approved and the meeting was adjourned at 4:00 pm.

Tickler:

- *Charity state registration expires **11/30/2018**. Action Secretary*
- *Federal Excise Tax due **January 2019**. Action Treasurer*
- *WA State Non-profit Corp annual report due. **4/30/2019**. Action Secretary*
- *WA State Business license renewal due. **4/30/2019**. Action Secretary*
- *SFA agreement expires **12/31/2019**. Action President/Vice President*
- *Agreement with City of Sequim expires **December 14, 2037**.*
- *Challenge Grant requirements expire **February 15, 2027**.*